



Saint Michael School

21 Sixth Street

Lowell, MA

978-453-9511

Re-opening School Plan

2020 – 2021

August 2020

Saint Michael School

Re-opening Plan 2020-2021

We face obvious challenges as we get ready to open Saint Michael School (adhering to safety concerns and CDC guidelines). A COVID-19 Task Team was created, composed of administration, teachers, health care professionals, and parents to ensure that our school is prepared to safely welcome students back in the fall. The Saint Michael School Educational Instruction plans have been developed using the guidelines and protocols established by the CDC and Massachusetts Department of Education and Massachusetts Department of Health and Safety.

We will all get through this together. We all want our students to receive their quality education – in person – at Saint Michael School. For this to happen we must all comply with the guidelines and recommendations put forth by the CDC to keep our students, faculty, and families at home safe. Our goal is to keep Covid-19 OUT of the school building – the more fully we comply and longer we all do this, the longer our children will benefit from normal, full, in-person school days.

We created 3 potential educational instruction plans for consideration:

1. Traditional 5 days per week in-person instruction in the school building
2. Remote Learning – 5 days per week outside of the school building
3. Hybrid Instruction – combined at school/ at home instruction

As educators, we continually strive to foster and implement the most innovative and productive teaching models into our daily practice. We are trying to incorporate the main features of both the traditional classroom and on-line learning into our educational models.

Model # 1

Traditional Face-to-face Model

In this model, the mode of teaching is the traditional, in class, face-to-face classroom instruction where the students attend school five days a week, regular school hours. Instruction will include all academics and specials (Gym, Art, Music, Computer, Spanish (grades 3-8)) as part of their regular routine. All guidelines put forth by the CDC and Massachusetts Department of Health and Safety and Massachusetts Department of Education will be adhered to so as to ensure the safety of all students and staff.

2.

Model # 2

Remote Learning

In this model, academic learning would be completely remote, 5 days a week, 4-5 hours per day. This model requires internet accessibility and access to Chromebook or similar device by students. This model requires student commitment to daily class attendance and completion of assignments either with the class during on screen time or on their own and then submission to teacher through Google Classroom site, email or drop off at the school. This model would be used if it was deemed that the traditional classroom model was not safe, or if was necessary for a student to receive instruction 100% remotely due to covid-19 screening protocol. This instruction includes all academics and Specialist subjects.

Model # 3

Hybrid Learning (to be used ONLY if necessary)

In this model, the student would receive in-person classroom instruction 2 days per week, and remote instruction 2 days per week, with the 5th day for projects and/or time to catch up/re-do lessons from that week. Classes would be split in half; Monday and Tuesday, the first half of the class would receive in-person instruction in the school building and the second half of the class would receive remote instruction at home. Thursday and Friday, the second half of the class would attend in-person instruction in the school building and the first half of the class would receive remote instruction at home. Wednesday would be 100% remote learning for the entire school. This would allow for building cleaning, sanitizing, and be a catch-up day and/or day to work on assigned projects – all remotely.

This model would be used if it was deemed that only 50% of the student population could be in the school building at one time.

Our Covid -19 Task Team along with input from the enrolled families via survey has determined that **Educational Model # 1**, Traditional Face-to-Face, is the most desirable and beneficial at this time. We are moving forward with Educational Plan Model # 1 for re-opening and also offering Remote Learning to those who choose it. **Once you choose which method of education you wish, you are locked into that model until January 2021 at the earliest.**

3.

In-Person Educational Instruction model with restrictions and precautions in place

Sanitizing and Safe Behavior Expectations:

General:

1) **IMPORTANT NOTICE: DO NOT SEND YOUR CHILD TO SCHOOL WITH ANY COVID SYMPTOMS OR ANY CHILD EXPOSED TO OR HAS BEEN IN THE PRESENCE OF ANYONE WITH COVID SYMPTOMS.**

Visit the CDC website for more specifics:

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

These symptoms vary widely and can mimic the common cold, so there SHOULD NOT be any symptomatic children in the building at all.

Before sending your child to school please monitor closely the following symptoms:

- * Fever (100.4 Fahrenheit or higher), chills, or shaking chills
- * Cough (not due to other known cause, such as chronic cough)
- * Difficulty breathing or shortness of breath
- * New loss of taste or smell
- * Sore throat
- * Headache when in combination with other symptoms
- * Muscle aches or body aches
- * Nausea, vomiting, or diarrhea
- * Fatigue, when in combination with other symptoms
- * Nasal congestion or runny nose (not due to other known causes such as allergies) and when in combination with other symptoms

If you or your child has any of these symptoms you **MUST** get a test for active Covid-19 before returning to school, and quarantine for 14 days. Please call your Primary Care provider for testing sites. **SCHOOL MUST BE NOTIFIED OF CONDITIONS AND TEST RESULTS IMMEDIATELY.**

4.

2) **Vacations:**

If you are planning a vacation or have vacationed in any state or country in which Coronavirus cases are high, you and your family are required to quarantine for 2 weeks (14 days) before returning to school in person and/or produce a negative **Covid-19 test result that has been administered up to 72 hours prior to your arrival home**. If the test was NOT administered prior to your arrival home, you **MUST** quarantine until such time as a test can be administered or for 14 days. (Per Governor Baker 7/24/20). **All test results MUST be shared with the school before admittance is allowed.**

Face Coverings:

Please familiarize yourself and family with the “CDC Considerations for Wearing Cloth face Covering” <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html>

NO ONE MAY ENTER THE SCHOOL BUILDING WITHOUT WEARING A MASK

MASKS ARE TO BE WORN AT ALL TIMES IN THE SCHOOL BUILDING

ALL adults and students (Preschool through Grade 8) who enter the building **MUST supply and wear a properly fitting mask that covers their nose and mouth at ALL TIMES.**

Students and adults are required to supply their own cloth masks.

NO WORDS, POLITICAL AFFILIATIONS, OR OFFENSIVE OR INAPPROPRIATE PICTURES ON MASKS ALLOWED. (Acceptability at the discretion of the Principal)

Students are **REQUIRED** to have a **CLEAN mask** on every day, and provide 2 additional masks at the beginning of the school year as part of their required school supplies, which will be kept in the child’s classroom to be used in case of emergency. Additional masks should be properly placed in a sealable bag with your child’s name on it. Families will be notified when a replacement mask is needed.

A new, clean mask MUST be worn every day. Used masks are to be cleaned/sanitized at home. **Masks should be changed every day.**

Face shields are **NOT** a safe, viable alternative to face masks (per CDC guidelines) but may be worn in combination with a face mask if so desired.

Mask breaks will be incorporated into the daily routine/schedule as needed. Breaks will take place outside whenever possible. We will adjust and accommodate as the year progresses.

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Teachers will wear a face shield AND mask at all times.

Suggestions:

- * Pack an extra mask daily for your student
- * Start to work with your child **NOW** to get them used to wearing a mask for long periods of time
- * Familiarize yourself with the current CDC guidelines regarding the wearing/use of facemasks and stay current with all new findings

NO ONE MAY ENTER THE SCHOOL BUILDING WITHOUT A MASK

If a child needs a replacement mask during the school day, he/she may use one of their extra masks from their personal classroom supply – if there is not one available the office will supply a mask **ONE TIME ONLY**.

School will have masks available **ONLY FOR EMERGENCY SITUATIONS**.

ILLNESS POLICY

SMS expectation is that all children arrive at school healthy and well. If your child is not feeling well when they wake up, please keep them home and access on-line learning for that day. Please be sure to check your child's temperature BEFORE they leave in the morning (100.4 or above stay home) – you are their greatest protectors.

Please review the listed symptoms below that parents/guardians should monitor and be familiar with:

- * Fever of 100.4 Fahrenheit or higher
- * Chills and /or shaking chills
- * Cough – not due to other known conditions
- * Difficulty breathing or shortness of breath
- * New loss of taste or smell
- * Headache when in combination with other symptoms
- * Muscle aches or body aches

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- * Nausea, vomiting, or diarrhea
- * Fatigue when in combination with other symptoms
- * Nasal congestion or runny nose – not due to other known physician documented conditions/causes such as allergies or when in combination with other symptoms

PLEASE NOTE: SOME COVID-19 SYMPTOMS MIMIC OR ARE SIMILAR TO FLU OR BAD COLD SYMPTOMS. PLEASE DO NOT ASSUME IT IS A CONDITION OTHER THAN COVID-19. WHEN/IF SYMPTOMS ARISE PLEASE CONTACT YOUR PHYSICIAN AND GET TESTED. TEST RESULTS MUST BE PROVIDED BEFORE RE-ENTRY TO SCHOOL.

These are unprecedented times and therefore if your student has any of the above signs/symptoms due to a chronic condition (i.e. allergies, migraines, chronic cough, or gastrointestinal issues, etc.), a signed physician's documentation (dated within 3 months of start date of school year) MUST be on file in the nurse's office at the start of the school year.

Please understand that if a child exhibits any of the above mentioned symptoms and has no medical documentation on file for a known condition, THE STUDENT WILL BE SENT HOME WITH INSTRUCTIONS TO CONTACT THEIR DOCTOR AND BE TESTED FOR COVID-19 – per Massachusetts Department of Public Health guidelines. In order to return to school a valid physician's note is required along with proof of negative Covid-19 test results.

If a child tests positive for COVID-19 or has been exposed to anyone who has tested positive for COVID-19 the SCHOOL MUST BE NOTIFIED IMMEDIATELY. As in all cases our school and school nurse will follow all CDC and Mass. State Health and Safety Guidelines and protocols regarding notifications and further actions.

Sanitizing:

- * A thorough, deep cleaning of the school building will take place before school opens and will continue throughout the school year
- * Constant sanitization will take place during the school day of common areas and high traffic areas including railings, bathrooms, hallways, stairwells, doorknobs, light switches, etc.
- * Throughout the school, hand sanitizing stations will be highly visible and available

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- * All classrooms will have personal hand sanitizer bottles on each student's desk (provided by student as part of needed school supplies – see list on web site) as well as bottles available close to doorways and throughout the classrooms for use
- * Classrooms will be sanitized daily before the students arrive and at the end of each school day (desks, common high traffic surfaces, doorknobs, light switches, etc.)
- * Desktops and chairs will be sanitized frequently
- * While in class, windows and door will remain open when possible to ventilate and recycle air and reduce the need to touch doorknobs upon entry or exit
- * Spray disinfecting machines will be used nightly and periodically during the day by our cleaning crew

General Safe Behavior Expectations

Sharing Classroom Supplies:

Teachers will avoid exchanging items between students in order to lessen the exposure and possible spread of germs. Families should provide the **complete list of needed school supplies** on the first day of school. (See SMS web site for complete list per grade). Students **MUST** provide and refill as needed the complete list of school supplies provided at the start of the school year. **THERE WILL NOT BE ANY SHARING OF SUPPLIES AMONG STUDENTS.**

Bathroom Use:

MASKS MUST BE WORN AT ALL TIMES WHILE USING THE BATHROOM FACILITIES

Bathroom “daily use/times” schedules will be provided to all teachers with designated times for full class use of the bathrooms. Of course, the bathrooms are open to all who need to use them throughout the day. Unnecessary trips to the bathroom will be discouraged by all teachers/staff.

- * **No more than 3 students allowed in the bathroom at any time.** STOP . . . LISTEN . . . LOOK . . . before entering the bathroom to be sure there are no more than 3 people in the bathroom. If need be, step back into the hallway and wait to use the facility while following social distancing markings.

8.

ANYONE WHO USES THE BATHROOM MUST WASH THEIR HANDS BEFORE EXITING

* Turn water on, soap your hands, thoroughly wash hands for at least 20 seconds (sing the Happy Birthday song 2 times through). Rinse hands completely and dry with paper towel.

* Bathroom doors will remain open to avoid the need to touch the door to enter or exit

* Teachers and school Nurse will review with all students the proper way to wash hands and minimize germ transfer from common surfaces such as countertops and faucets and doors. This review will happen frequently.

LUNCH AND SNACK TIME:

AT THIS TIME AND FOR THE FORESEEABLE FUTURE OUR LUNCH PROGRAM IS NOT AVAILABLE. STUDENTS WILL NOT BE USING THE CAFETERIA FOR EATING.

FOR THE FORESEEABLE FUTURE, SMS WILL BE A PEANUT FREE BUILDING AT ALL TIMES

ALL STUDENTS MUST BRING A BAGGED LUNCH FROM HOME EVERY DAY INCLUDING A DRINK (WATER OR JUICE ONLY) IN A DISPOSABLE PLASTIC BOTTLE. STUDENTS MUST ALSO BRING A SNACK AND A SECOND DRINK (WATER OR JUICE ONLY) IN A DISPOSABLE PLASTIC BOTTLE.

SNACK AND LUNCH WILL BE EATEN IN THE CLASSROOMS. Hands will be sanitized/washed appropriately before and after eating. All eating surfaces will be sanitized before and after eating. Please include a napkin to be spread on the top of the desk so food is not on the student's workspace.

SNACK TIME WILL TAKE PLACE OUTSIDE WHENEVER POSSIBLE. MASKS MAY BE REMOVED WHILE EATING.

GYM CLASSES:

Gym classes will take place outside whenever possible. When the weather does not cooperate, gym will be held in the main hall of the school. Social distancing signage will be highly visible and practiced at all times. Gym class may be held in the classroom with a creative activity,

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during which masks will be worn. Students will sanitize their hands before and after play. Gym equipment will be sanitized before and after use.

RECESS:

A schedule will be created (by class) for Morning Recess times and Lunch Recess times usage.

- * Our Schoolyard will be divided into 3 sections with designated play spaces according to social distancing guidelines
- * A maximum of 3 classes will be allowed on the playground at any given time
- * There will be no sharing of any toys or playground equipment

SCHOOL ARRIVAL:

PLEASE READ THIS SECTION COMPLETELY AS OUR PROCEDURES HAVE DRASTICALLY CHANGED TO HELP ENSURE THE SAFETY OF OUR STUDENTS AND THEIR FAMILIES AND COMPLY WITH CDC REGULATIONS AND MASSACHUSETTS HEALTH AND SAFETY REGULATIONS.

It is no longer safe to have all the students gathered in one space before, during, or after school. Therefore, going forward our arrival and dismissal practices will be as follows – **NO EXCEPTIONS.**

AS WITH ALL PROCEDURES, THINGS MAY CHANGE AS DICTATED BY CDC AND/OR STATE OF MASSACHUSETTS.

There will be 3 available drop-off locations for ARRIVALS – based on grade levels. Older siblings may walk their younger siblings to their designated area and place them in line - using the social distancing markers and then must go to their designated entrance area.

Teachers will be at each designated door to ensure safe social distancing (markings will be highly visible on the sidewalks). Doors will remain open while arrivals take place to lessen the spread of germs due to multiple people touching the doors.

Location # 1 Sixth Street Door - GRADES 5 – 8

LINE UP ALONG SIDEWALK USING SOCIAL DISTANCING MARKINGS

10.

Location # 2 School Playground Door - GRADES 1 – 4

ENTER THROUGH EITHER OF THE SCHOOLYARD GATES AND LINE UP CLOSE TO THE BUILDING USING SOCIAL DISTANCING MARKINGS

Location # 3 Fifth Street Side Door -Preschool 3 & 4 and Kindergarten

LINE UP ALONG SIDEWALK USING SOCIAL DISTANCING MARKINGS

NO STUDENT MAY ENTER THE SCHOOL AT A LOCATION OTHER THAN THEIR DESIGNATED ENTRANCE. PLEASE NO EXCEPTIONS.

NO STUDENT MAY ENTER THE SCHOOL BUILDING WITHOUT A MASK

ARRIVAL PROCEDURES: 7:30AM – 7:45AM

ALL ARRIVALS ARE DROP-OFF ONLY. THERE IS NO PARKING ALONG SIXTH STREET BETWEEN THE CROSSWALKS, ON READ STREET, OR ON FIFTH STREET.

Once the student exits the vehicle, the vehicle must immediately leave the area in a safe manner – no waiting in cars or parking of cars along Sixth Street, Fifth Street, or Read Street. The flow of traffic must remain fluid for safety concerns and so as to not block the regular use of the public streets surrounding our building. A crossing guard will be on duty to ensure the safety of those crossing the street at the intersection of Sixth Street and Read Street.

Students will line up at their designated entrance door, along the clearly marked social distancing markers on the sidewalks, teachers will be at the doors to welcome each student. Upon entry the child will go directly to their classroom

NO ONE MAY ENTER THE SCHOOL BUILDING WITHOUT A MASK.

*** IF A CHILD DEVELOPS A TEMPERATURE (100.4 OR HIGHER) THE FAMILY WILL BE NOTIFIED IMMEDIATELY AND THE CHILD MUST BE PICKED UP WITHIN 45 MINUTES OF NOTIFICATION. CHILD MUST GO HOME.**

They will have directions to contact their physician and be tested for covid-19. Child will not be allowed back to school until a valid doctor's note is received and/or negative covid-19 test result.

11.

* **PRESCHOOL (3 & 4 YR. OLDS) AND KINDERGARTEN PARENTS** who wish to walk their student to their entrance door (Fifth Street) and wait with them may do so observing all social distancing markers and **MUST** be wearing a mask at all times.

NO GATHERING ONCE CHILD HAS ENTERED BUILDING.

DISMISSAL PROCEDURES:

PLEASE READ THIS SECTION COMPLETELY AS OUR PROCEDURES HAVE DRASTICALLY CHANGED TO HELP ENSURE THE SAFETY OF OUR STUDENTS AND THEIR FAMILIES AND COMPLY WITH CDC REGULATIONS AND MASSACHUSETTS HEALTH AND SAFETY REGULATIONS.

Dismissing the students in large groups is no longer safe so the following procedures are being implemented immediately until further notice.

Dismissal times/locations have changed, so please read this section carefully.

Preschool and Kindergarten Dismissal : 1:45PM – 2:00PM from the Fifth Street Side Door ONLY

Grades 1 – 8 Dismissal : 2:15pm – 2:30 pm from the Schoolyard Door or Sixth Street Door

ALL STUDENTS WILL REMAIN IN THEIR CLASSROOMS UNTIL CALLED BY NAME TO EXIT THE BUILDING. STUDENTS MUST BE PACKED UP AND READY TO DISMISS BY THE BEGINNING OF THEIR DISMISSAL TIME.

ALL FAMILIES MUST PRESENT A NAME PLACARD IN THE FRONT WINDOW OF THEIR VEHICLE - LARGE ENOUGH FOR A MONITOR TO READ FROM OUTSIDE THE VEHICLE -WITH THE CHILD'S NAME AND GRADE THEY ARE PICKING UP AT ALL DISMISSAL TIMES.

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PRESCHOOL/ KINDERGARTEN DISMISSAL: 1:45pm – 2:00pm

ALL STUDENTS WILL REMAIN IN THEIR CLASSROOM UNTIL THEIR NAME IS CALLED

Parents have 2 choices for pick-up:

1) Parents form a car line along Fifth Street near the Fifth Street Side Door– remaining in their running vehicle – with a highly visible placard in their front window with their student’s name and grade on it. They will remain in their vehicle until their child exits the building. Teachers will call the student out of the building for pick up. Parents may then exit their vehicle to secure their child in their car seat if needed, and then exit the area quickly and safely, keeping the flow of traffic going. **NO GATHERING IS ALLOWED AT ANY TIME FOR ANY REASON.**

2) Parents may park along the top extension of Fifth Street – not adjacent to the school building – or in the parking lot at the rear of the schoolyard fencing (Bank parking lot and Parish parking lot) and then walk to the Fifth Street Door area and line up along the sidewalk on Read Street and Fifth Street - using the social distancing markers – 6 feet apart - to wait for their child. Families MUST have a highly visible placard with their child’s name and grade on it in their hands while waiting. Teachers will call the student out of the building for pick up.

ALL STUDENTS WILL REMAIN IN THEIR CLASSROOMS UNTIL THEY ARE CALLED BY NAME TO BE DISMISSED. STUDENTS MUST BE PACKED UP AND READY TO GO AT 2:15 PM.

DISMISSAL PROCEDURES FOR GRADES 1 - 8 2:15pm – 2:30pm

ALL STUDENTS WILL REMAIN IN THEIR CLASSROOMS UNTIL THEY ARE CALLED BY NAME TO BE DISMISSED. STUDENTS MUST BE PACKED UP AND READY TO GO AT 2:15 PM.

STUDENTS WHO HAVE A PERMISSION TO WALK HOME note on file in the office will be dismissed first. They will be called for dismissal and exit out the Sixth Street door. They will be guided to the crossing guard for safe crossing at the intersection of Read and Sixth Street.

There is no parking between the crosswalks on Sixth Street – between the church and the intersection of Sixth and Read Streets - during dismissal times.

13.

NO ONE IS ALLOWED TO BE STANDING/WAITING FOR DISMISSED STUDENTS ON THE SCHOOL SIDE OF SIXTH STREET IN FRONT OF THE SCHOOL BUILDING OR ON THE SIDEWALK AREA BETWEEN THE CROSSWALK BY THE FRONT GATE AND THE CROSSWALK AT THE INTERSECTION OF READ AND SIXTH STREET.

STUDENTS IN GRADES 1 – 8 WILL BE DISMISSED FROM 2 LOCATIONS.

LOCATION # 1 SIXTH STREET DOOR

Anyone waiting to pick up their child from this area **MUST** be on the Church side of Sixth Street. All social distancing guideline must be followed while waiting including wearing a mask and being 6 feet apart. Students **MUST** cross with the crossing guard at the intersection of Sixth and Read Streets **ONLY**.

MASKS MUST BE WORN AT ALL TIMES.

Families must have a highly visible placard with them at dismissal time showing the child's name and grade they are picking up.

Teachers at the door will call into the building the child's name and grade and child will be sent to the dismissal location. Teacher will guide the child to the crossing guard for crossing to waiting family on the church side of Sixth Street. Once the child is picked up the family must leave the waiting area right away.

NO GATHERING OR SOCIALIZING AT ALL IS ALLOWED.

LOCATION # 2 SCHOOLYARD

THIS LOCATION IS A ONE WAY IN – 5TH STREET GATE,

AND ONE WAY OUT – 6TH STREET GATE.

ALL MUST REMAIN IN THEIR CARS AT ALL TIMES. 5TH STREET GATE WILL OPEN FOR ENTRANCE AT 2PM.

THERE WILL BE NO EXITING FROM THE 5TH STREET GATE.

EXITING LEFT OR RIGHT IS ALLOWED FROM 6TH STREET GATE

Cars will form 4 lanes in our schoolyard – first car in each row will pull up close to the closed 6th Street gate. After the four lanes are full, excess cars will pull down into the lower

alcove area of the schoolyard, forming 2 lanes that will feed into the top area once rows are released. Entrance row (far left lane along Fifth Street) must remain open during the dismissal process. **EVERYONE MUST FOLLOW THE DIRECTIVES OF THE MONITORS ON DUTY.**

EVERYONE MUST REMAIN IN THEIR VEHICLE AT ALL TIMES. Cars will move forward as rows are released (after retrieval of their child and instructed to do so). Front row of cars will be released once all students are safely secured in that row of vehicles. Each vehicle must have a highly visible placard in the front window indicating the name(s) and grade(s) of the child (children) they are picking up. Monitors will call the names/grades into the building of the children to be dismissed by rows. Once your row has completed the dismissal process, you will be instructed to leave the schoolyard area through the 6th Street gate. **You may exit to the right or the left.** You may not move until you are instructed to do so.

YOU MUST FOLLOW THE DIRECTIVES OF THE MONITORS ON DUTY.

* If your child is late/not in your car when your row has completed dismissal, you must exit out of the schoolyard upon instruction and find a parking spot and wait until the end of dismissal or you may go around the rear street corner and re-enter the schoolyard by the Fifth Street gate and line up again.

* **ONCE A CHILD IS DISMISSED, HE/SHE CANNOT UNDER ANY CIRCUMSTANCE RETURN TO THE SCHOOL BUILDING OR DISMISSAL AREAS.**

***NO PARENT MAY ENTER THE SCHOOL FOR ANY REASON DURING OR AFTER THE DISMISSAL PROCESS.**

***NO CHILD WHO IS ATTENDING EXTENDED-CARE WILL BE DISMISSED DURING REGULAR STUDENT DISMISSAL TIMES.**

IN ORDER TO ENSURE THE SAFETY OF ALL STUDENTS AND THEIR FAMILIES, THESE PROCEDURES MUST BE FOLLOWED EXACTLY AS DESCRIBED.

PHYSICAL DISTANCING

* All areas of the school and exterior used spaces will be clearly marked for social distancing

In classrooms:

* Unnecessary furniture, rugs, and items that cannot be easily sanitized will be removed

* Desks will be spaced 3 – 6 feet apart with clear markings on the floor

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- * Each child will be assigned a desk that will remain his/hers for the school year
- * Personal desk space dividers have been ordered for each student's desk
- * Interaction between groups of students will be limited – **Teachers will be moving from class to class not the students, except for Grade 8 accelerated and standard Math and Science.**
- * Classes will utilize outdoor spaces whenever possible

Common Spaces

Hallways and Stairwells:

- * All common area will have highly visible social distancing and safety signage
- * Students should maintain 6 feet social distancing whenever possible
- * Masks **MUST** be worn at **ALL TIMES** in all common areas
- * One-Way flow procedures have been established and are highly visible in all areas
- * Student movement will be limited throughout the building
- * Proper social distancing will be maintained while using lockers/ cubbies

Busing:

- * **Driving your child/children to school is highly recommended**
- * Lowell bus schedule/access is dependent upon city guidelines. Parents should contact the city of Lowell for availability of buses and schedules

Cleaning/Sanitizing:

- * Access to handwashing/sanitizing stations near and within classrooms will be provided
- * Students will wash/sanitize their hands frequently throughout the day
- * Common surfaces will be cleaned and sanitized frequently

STUDENT SUPPLIES: SEE SCHOOL WEB SITE FOR COMPLETE LISTS

There will be NO SHARING of school supplies among students allowed. All students must bring in the complete list of school supplies within the first two days of school.

NURSING SERVICES:

SMS has relocated and redesigned our Nurse's office in compliance with CDC guidelines. We have a designated/isolated area for any child exhibiting COVID symptoms away from the regular area used to treat non-emergency, every day nursing needs. A separate bathroom area has been designated for COVID symptomatic students. Students in need of using the bathroom while in the care of the nurse, will make use of the school bathroom if there is an active patient in the COVID area.

Our school nurse's hours will be increased to comply with CDC guidelines.

SMS will work with local health officials to develop and follow procedures for individuals who are ill or are suspected to have been in contact with someone who is affected by COVID-19. Contact tracing will be utilized.

The nurse will contact families immediately when a sick child needs to go home. **Parents MUST pick up their child within 45 minutes of notification. No parent may enter the school building to pick up a sick child.** Parent will arrive and park outside the school and call the main office (978-453-9511) to announce they have arrived and where they are parked. Nurse/School Agent will walk the child out to the waiting parent. Office will sign the child out upon dismissal.

Any child displaying COVID symptoms **MUST GO HOME**. Parents will have directions to contact their physician and be tested for COVID – per Massachusetts Department of Public Health guidelines. **The child MAY NOT RETURN to school without a valid doctor's note and/or negative COVID test results. All test results MUST be reported to the school right away.**

PLEASE NOTE: SMS expects that no medical appointments should be scheduled during the school day. If a child leaves/is dismissed for any reason, they may NOT return to school that day.

No child will be allowed into the school building after the school day has begun. The student must return home and attend school via remote learning for that day.

EXTENDED CARE SERVICES:

A parent survey is forthcoming. Please fill it out and return it ASAP. Plans for Morning and Afterschool Care services will be finalized once the survey is received and reviewed and will be shared with all at a later date.

Safety:

Our school has/has ordered the following safety items:

- * Non-contact thermometers
- * Pulse oximeter
- * Face masks
- * Face shields
- * Personal desk space dividers
- * Disinfecting wipes
- * Disinfecting/Sanitizing Hand-held wands
- * Sanitizing materials
- * Gloves
- *Mister sanitizing machine
- * Other various PPE supplies

Our school nurse will discuss with all classrooms/students/staff the proper safety and hygiene protocols on a regular basis.

These are well-thought out plans, however, if we need to make changes once school is back to session, we will do so. It will be amended and warranted throughout the coming year.

